



Cat Trap Loan Agreement

116 Adelaide Street,
Raymond Terrace NSW 2324

PO Box 42
Raymond Terrace NSW 2324

p (02) 4988 0255 | **f** (02) 4987 3612
e council@portstephens.nsw.gov.au

DX 21406 | **ABN** 16 744 377 876

Part A

APPLICANT DETAILS

Surname

Given Name

Residential
Address

Postal
Address

Email
Address

Phone (Work)

(Mobile)

(Home)

Part B

CONDITIONS OF HIRE

1. The applicant agrees to set the trap only within their property boundaries and not on public property or common land in accordance with section 23 of the Public Spaces (Unattended Property) Act 2021;
2. The trap will not be used to capture protected wildlife and if a protected animal is unintentionally captured the applicant will notify the relevant authority ;
3. The trap is to be used for the sole purpose of the humane capture of feral/stray cats which are entering onto the applicant's property
4. The applicant must advise immediate neighbours that a trap is being placed on the applicant's property and immediately release any trapped domestic cat or a cat known to be owned by a person, other than a feral cat, at the place where the trap was set;
5. The applicant agrees to report any trapping of a cat to Port Stephens Council Rangers during 8am to 4pm in accordance with section 62 of the Companion Animals Act 1998 within 24 hours of detection; alternatively to convey any trapped cat immediately to Port Stephens Council's Animal Refuge at 267B Woodberry Road Millers Forest NSW 2324;
6. The applicant agrees to use uncontaminated food as bait to trap the cat and to provide for any trapped animal's wellbeing whilst in the trap including food, water, shelter and veterinary expenses and to protect such animal from harm from any other person or animal;
7. The applicant acknowledges they will be liable to prosecution under the Prevention of Cruelty to Animals Act 1979 should they fail to ensure the welfare of the trapped animal;
8. The applicant will contact Port Stephens Council Rangers to collect and impound any trapped domestic dog; alternatively to convey any trapped feral dog immediately to Port Stephens Council's Animal Refuge at 267B Woodberry Road Millers Forest NSW 2324;
9. The applicant will obey all reasonable directions from Council Rangers concerning use of the trap and any trapped animal;

10. The applicant will return the trap to Council after 7 days or, alternatively, request approval for an extension of time, for which an additional hire cost may be payable;
11. If the trap is returned damaged, is lost or misplaced, a fee may be deducted from the deposit or the entire deposit may be forfeited;
12. If the trap is not returned by the agreed date, a weekly fee covering the additional time the trap was in the applicant's possession will be deducted from the deposit or the entire deposit may be forfeited;
13. The applicant is aware that Council's operating hours are 8.30am to 5.00pm, Monday to Friday.
14. The applicant accepts full responsibility for any action taken by them during the loan of the trap and hereby agrees to comply with the above conditions.

Signature of applicant

Date

Trap to be returned on or before

Part C

DECLARATION

I have read and understand this form and agree to indemnify Port Stephens Council against any claims, costs and expenses arising from the use of Council's Cat Trap or the resultant trapping of any animal, cat or otherwise. I agree to compensate Port Stephens Council for any loss or damage caused to the trap whilst under my care other than normal wear and tear. I further agree to act humanely towards any trapped animal and report the capture of any animal to Port Stephens Council Rangers during 8am to 4pm; alternatively to convey any trapped cat immediately to Port Stephens Council's Animal Refuge Facility. I grant my consent for Council Rangers to enter my property to remove any animal from the trap or to recover the trap from my possession.

Signature of applicant

Date

PRIVACY

Port Stephens Council is committed to protecting your privacy. We take reasonable steps to comply with relevant legislation and Council policy.

Purpose: Public access to Council's documents.

Intended recipients: Council staff and is publicly available under the Government Information Public Access Act 2009.

Supply: Voluntary

Consequence of Non Provision: Insufficient information will be provided.

Storage and security: This document will be placed on the relevant file and/or saved in Council's records management system in accordance with Council policy and relevant legislation.

Access: Please contact Council on (02) 4988 0255 to enquire how you can access information.

Office Use Only

Record Number

Trap Number

Is extension approval granted?

Yes

No

Delivery Date

Recovery Date

If not, why?